

**WORK PROGRAMME 2016/17**

<u>Report of the:</u>	Head of Legal and Democratic Services
<u>Contact:</u>	Margaret Jones
<u>Urgent Decision?(yes/no)</u>	No
<u>If yes, reason urgent decision required:</u>	
<u>Annexes/Appendices (attached):</u>	<u>Annexe 1</u> – Work Programme 2016/17
<u>Other available papers (not attached):</u>	None

**REPORT SUMMARY**

**This report updates the Committee on its work programme 2016/17.**

**RECOMMENDATION (S)**

*Notes*

- (1) That the Committee notes the current position of its work programme 2016/17 attached at Annexe 1.**

**1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy**

- 1.1 Implications vary across the different items agreed for inclusion in the work programme. Specific implications are considered by the Committee before undertaking any individual investigation.

**2 Background**

- 2.1 Paragraph 1 of the Overview and Scrutiny Procedure Rules requires the Committee to approve an annual Overview and Scrutiny Work Programme including the programme of any sub-committees or panels.
- 2.2 The Committee agreed its 2016/17 work programme in June 2016. A number of amendments have since been made; Annexe 1 shows the current position of the Committee's work programme.

**3 Proposals**

- 3.1 That the Committee notes the current position of its 2016/17 work programme attached at Annexe 1.

#### **4 Financial and Manpower Implications**

- 4.1 The Committee's work programme has workload implications for both its members and the Scrutiny Officer. In depth scrutiny reviews undertaken by task groups require more intensive input from members as well as the Scrutiny Officer for specific time periods.
- 4.2 **Chief Finance Officer's comments:** The financial implications of any items in the work programme will be reported alongside each specific report for the Committee.

#### **5 Legal Implications (including implications for matters relating to equality)**

- 5.1 The work programme attached at Annexe 1 has been designed to meet the Committee's responsibilities set out in legislation and its Terms of Reference.
- 5.2 **Monitoring Officer's comments:** There are no legal implications arising from this report.

#### **6 Sustainability Policy and Community Safety Implications**

- 6.1 Scrutiny of the work and decisions of the Community Safety Partnership is a responsibility of the Audit, Crime & Disorder and Scrutiny Committee.

#### **7 Partnerships**

- 7.1 The Committee has the ability to make reports or recommendations on matters which affect the authority's area or the inhabitants of that area.

#### **8 Risk Assessment**

- 8.1 Maintenance of an annual work programme helps ensure the Committee meets its responsibilities both statutory and local. It enables the Committee to manage its workload across the year, identifying priorities and rescheduling work according to need/risk.

#### **9 Conclusion and Recommendations**

- 9.1 Under its Terms of Reference the Audit, Crime & Disorder and Scrutiny Committee is responsible for setting its own work programme. The Committee approved its work programme 2016/17 in June 2016.
- 9.2 It is recommended that the Committee note the latest version of its work programme which encapsulates all amendments to date.

**WARD(S) AFFECTED: (All Wards);**